

MINUTES
TRI-LAKES REGIONAL SEWER DISTRICT
Aug 12, 2013

CALL TO ORDER

Board President, Sue Schroeder, called the meeting to order at 5 pm. The meeting was held at the Tri-Lakes District Office, 5240 N. Old 102, Columbia City, IN.

ROLL CALL

Roll call was taken. Board members present were Sue Schroeder, Dick Eckert, George Bruce, George Schrupf, Tim Brower and Janet Moss. Tom Wise was absent. Also present were Carol Martin and Cliff Creason.

MINUTES & REPORTS

The Minutes, Operations and Maintenance Reports were emailed to the Trustees prior to the meeting for review. Sue asked for any additions, deletions or questions on any of them.

Dick Eckert made some suggestions to revise the way the Revenue/Expense report is laid out to better track trending from the past months. Carol will discuss with Tina how this might be changed.

It was also suggested to expense the Keystone software invoice to Capital Improvements - Office instead of Professional Services.

George Schrupf asked what goes into the Other Revenue category. The Other Income category is comprised of convenience fees charged for debit/credit card processing, interest income and fees charged to customer's when they purchase screens and/or risers.

With no other questions Dick Eckert made a motion to approve the reports and George Schrupf seconded; verbal vote of the motion carried by six (6) to zero (0).

OLD BUSINESS --

Dick presented another draft of the disconnect policy for the board to review. After some discussion, he will make some additional revisions and condense some of the wording to make it a bit simpler. Along with the disconnect policy, new rate schedules for new connections were presented for the board for review. The current rate policy for new connections is tied to the Bond and needs to be reviewed as Phase one is coming to a close. Several different options are being reviewed by the Board. The Board asked Carol to verify with our Engineer regarding new customers making connections by utilizing the old pressure lines. They also asked that she check with Matt Shipman regarding making an exception for Jeremy Platt until the new connection policy is voted on.

CUSTOMER CALLS/CONCERNS/INQUIRIES DIRECTED TO TRUSTEES

Walter Crampton – had two properties sharing one grinder pump with the electrical service for the grinder being supplied by his property at 2385 E. 500 N. Henry & Cynthia Hutto have now purchased this property and have indicated that they would like the option to turn off the electrical service should they leave for the winter. TLRSD needs to make other provisions for power to this grinder. The board inquired as to how many other grinder pumps are being supplied with power from the homeowners. The district will need to provide power to all of the grinder pumps and not rely on the homeowners when there is more than one home tied to a grinder. Carol will start to identify similar situations where this is occurring for future discussion.

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NEW BUSINESS:

Sue discussed Tina Lemon's contract with the board. She ask to terminate Tina's one year contract of employment, signed January 4, 2013 and reinstate her employment to a full time employee of the district. She will have the same pay of \$15.50 per hour with a 40 hour work week as per the contract. Tim Brower made a motion to terminate the contract. Janet Moss seconded the motion. Motion passed six (6) to zero (0).

ADJOURNMENT:

There being no further business to be brought before the Board, Dick made a motion to adjourn and Tom seconded the motion. All Board members voted in the affirmative, and the motion carried. Sue adjourned the meeting at 6:45 p.m.

Tim Brower, Secretary