

MINUTES
TRI-LAKES REGIONAL SEWER DISTRICT
December 12, 2016

CALL TO ORDER

Sue Schroeder, Secretary, called the meeting to order at 5 PM as Tim Brower was absent. The meeting was held at the Tri-Lakes District Office, 5240 N. Old 102, Columbia City, IN.

ROLL CALL

Roll call was taken. Board members present were George Schrupf, Priscilla Peters, Tom Wise, Linda Parker and Ruth Orr. Others in attendance were Carol Martin, Lana Beregszazi with BCS Management, Ted Nitza with The Secant Group and Bill Etzler with Engineering Resources.

GUEST

Lana and Ted came to discuss the formation of Whitley County Regional Sewer District and some of the areas they are focusing on. The district is in the formation phase and they are looking to partners with several of the other sewer districts and plants already serving other communities within Whitley County.

MINUTES & REPORTS

The Minutes, Operations and Maintenance Reports were emailed to the Trustees prior to the meeting for review. Sue asked for any additions, deletions or questions with any of the reports. Ruth made a motion to approve reports as presented, Priscilla seconded; verbal vote of the motion carried by six (6) to zero (0).

NEW BUSINESS

Carol presented a quote from Aqseptence Group (formally AirVac) for filters for the stations. They were offering for a limited time a discount to reduce their inventory. Tom made motion to purchase a set; Linda seconded; verbal vote of the motion carried by six (6) to zero. This will give us one set for the three different pump sizes. Total for the set of filters is \$1,301.73 plus shipping.

The election of officers was held.

Tim Brower was elected as President for 2017.

Sue Schroeder was elected as Secretary for 2017.

Priscilla Peters for Treasurer for 2017

Sue asked for a motion to approve the 2017 officers. Tom Wise made a motion to accept, George Schrupf seconded. The motion carried by unanimous vote.

Carol presented a review of 2016 and touched on several of the year's highlights and areas of cost savings to the district. Carol was still working on the budget for 2017 and when completed will e-mail or present at the next board meeting for approval.

The annual employee review was discussed and Ruth proposed a 4% raise; Priscilla seconded and verbal vote of the motion carried by six (6) to zero. This would make Carol's salary \$41,460/year. Sue then proposed a \$1,000 year-end bonus for Carol, Ruth seconded; the motion carried by unanimous vote.

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OLD BUSINESS

Patty Burns' claim is still in negotiations.

ADMINISTRATOR UPDATES

KLM Chemical Specialties treatment to the lift station seems to be making an impact. Mike Seigel is taking a weekly picture to track the progress. It's still early in the treatment to know how effective it will be to the system.

Mike Seigel rented a small vacuum pump to clean the division valves in the road from sand and rocks. In the past the district had hired a vacuum truck to come for a day. He was able to clean all the division valves over the course of a week, at less than the cost of hiring a vacuum trunk rental for a day.

Sue and Carol had interview several of the candidates for the billing clerk position. Carol had made an offer to one and waiting to hear back from her to see if she was still interested in the position.

ADJOURNMENT

There being no further business to be brought before the Board, George made a motion to adjourn and Tom seconded the motion. All Board members voted in the affirmative, and the motion carried. Sue adjourned the meeting at 6:20 p.m.

Sue Schroeder, Secretary