

MINUTES
TRI-LAKES REGIONAL SEWER DISTRICT
December 9, 2013

CALL TO ORDER

Board President, Sue Schroeder, called the meeting to order at 5 p.m. The meeting was held at the Tri-Lakes District Office, 5240 N. Old 102, Columbia City, IN.

ROLL CALL

Roll call was taken. Board members present were Dick Eckert, George Bruce, George Schrupf, Tom Wise, Priscilla Peters and Ruth Orr. Also present were Cliff Creason and Tina Lemon, (Carol Martin was absent).

MINUTES & REPORTS

The Minutes, Operations and Maintenance Reports were emailed to the Trustees prior to the meeting for review. Sue asked for any additions, deletions or questions on any of them. Dick made a motion to approve Minutes as presented, George seconded; verbal vote of the motion carried by seven (7) to zero (0).

OLD BUSINESS

There was no old business to discuss at this time.

NEW BUSINESS

- The election of officers was held. Tim Brower was elected as President for 2014. Dick Eckert was elected as Treasurer and Sue Schroeder was elected as Secretary. These officers will start their terms in January and continue throughout 2014.

Sue asked for a motion to approve the 2014 officers. Dick Eckert made a motion to accept the officers as nominated, George Schrupf seconded. The motion carried by unanimous vote.

- There was brief discussion about the different committees and committee responsibilities before the 2014 committees were decided on.
 - Executive Committee – President, Treasurer & Secretary
 - Budget & Finance Committee – Dick Eckert & Ruth Orr
 - Personnel & Benefits Committee – Sue Schroeder & Priscilla Peters
 - Construction & Capital Committee – Tom Wise & George Schrupf

Sue asked for a vote to approve the appointments of the committees. Tom Wise made a motion to accept, George Schrupf seconded. The motion carried by unanimous vote.

- Sue requested discussion on 2014 salary increases for Carol and Tina. Tina was asked to leave the room during this discussion. Upon returning to the board room, Tina was told that both her and Carol each received a 2% increase. This increases Tina's rate by 30 cents, from \$15.50/hour to \$15.80/hour based on a 40 hour week and Carol's yearly salary will increase from \$35,000/year to \$35,700/year effective with the first pay in January, 2014. This motion was carried by unanimous vote.
- The 2014 Budget was presented and discussed. After much discussion over the budget and looking to the future, a motion was made to have Steve Carter of CarterDillionUmbaugh do a Rate Study for the District to determine where are rates need to be once the Phase 1 Bond drops off on February 1, 2015 (for January service). Tina will contact Steve Carter to get the rate study going.

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UPDATES

Tina informed the Board of the following:

- There was a problem with the Division Valve on the corner of Brown Road and 700 N. The valve was not closing completely; it was dug up and repaired by Mike Seigel.
- The sewer pump in Station D (Colony Avenue) is leaking oil and cannot be rebuilt. Carol will get prices from AirVac on replacing the pump.
- The chart recorder in Station C (Fry Road) is not working properly. Carol will get with AirVac and see if it can be repaired or if it needs to be replaced.
- We are currently discharging again as the tests results are all good.
- The 2nd home on 350 E. is now connected and all is working properly.
- We had damage to a panel box at Old Lake (Hill Drive) from a recent storm. A tree fell on the pole and hit our panel box. We purchased a new panel box and had it installed by Mike Seigel and Hal Usher. We will be turning in a claim with all associated invoices to our insurance company.

ADJOURNMENT

There being no further business to be brought before the Board, Dick made a motion to adjourn and George seconded the motion. All Board members voted in the affirmative, and the motion carried. Sue adjourned the meeting at 5:45 p.m.

Tim Brower, Secretary