

MINUTES
TRI-LAKES REGIONAL SEWER DISTRICT
December 8, 2014

CALL TO ORDER

Sue Schroeder, Secretary, called the meeting to order at 5 p.m. as Tim Brower, President was absent. The meeting was held at the Tri-Lakes District Office, 5240 N. Old 102, Columbia City, IN.

ROLL CALL

Roll call was taken. Board members present were, Priscilla Peters, Tom Wise, Ruth Orr, Linda Parker, Sue Schroeder and George Schrupf. Also attending the meeting were Carol Martin and Cliff Creason.

MINUTES & REPORTS

The Minutes, Operations and Maintenance Reports were emailed to the Trustees prior to the meeting for review. Sue asked for any additions, deletions or questions on any of them.

Tom made a motion to approve minutes as presented, Ruth seconded; verbal vote of the motion carried by six (6) to zero (0). George made a motion to approve the financial report as presented, Ruth seconded; verbal vote of the motion carried by six (6) to zero (0).

CUSTOMER CONCERNS

Michael Rudd, 2095 E. Crampton Rd, has inquired about transferring a paid sewer connection fee from one property to another. He will come to the next board meeting with his formal request.

OLD BUSINESS

The cash flow for 2015 was presented by George Schrupf from the budget committee meeting. After some discussion, Tom made a motion to approve the budget as presented. Pricilla seconded; verbal vote of the motion carried by six (6) to zero (0).

Indiana Water/Wastewater response network (INWARD) information was e-mailed to the Trustees this past month for review. This network of water and wastewater utilities promotes statewide emergency preparedness, disaster response and mutual aid between other utilities. It was decided to go ahead and sign the agreement.

Goose Lake Lift Station – was contracted with Terra Contracting in 2009 for revamping of the concrete lining. Goose Lake is the last station they were to have completed by 2011. The station is four years past due and is really showing signs of deterioration. A new quote was obtained from Culy Contracting for the rehabilitation of the lift station along with a list of references.

Culy Contracting's bid did not include the vacuum truck, which will add approximately \$2,000 to the total cost. This is still less than the original quote of \$10,108.00 from Terra Contracting. Tom made a motion to proceed with the quote of \$6,750 from Culy Contracting; George seconded. A verbal vote carried by six (6) to zero (0).

MINUTES
TRI-LAKES REGIONAL SEWER DISTRICT
December 8, 2014

NEW BUSINESS

- The election of officers was held. Tim Brower was elected as President for 2015. Sue Schroeder was elected as Secretary and Pricilla Peters for Treasurer.

Sue asked for a motion to approve the 2015 officers. Tom Wise made a motion to accept, George Schrupf seconded. The motion carried by unanimous vote.

- There was brief discussion about the different committee and committee responsibilities before the 2015 committees were decided.
 - Executive Committee – President, Treasurer & Secretary.
 - Budget & Finance Committee – Ruth Orr & George Schrupf
 - Personnel & Benefits Committee – Sue Schroeder & Linda Parker
 - Construction & Capital Committee – Tom Wise & George Schrupf
- Carol reviewed the current salaries of both hers and Tina's, then left the room for discussions. Upon returning to the room, Carol was told that both she and Tina each received a 3% increase. This increases Tina's rate by 50 cents to \$16.30/hour based on a 40 hour week and Carol's yearly salary will increase from \$35,700 to \$36,771/year effective with the first pay in January, 2015. Sue also announced that the board has decided to look into a 401K package for the employees. They will look into options for this and hopefully have something back for a vote for the February meeting. This motion was carried by unanimous vote.
- The board also voted a pay increase for the trustees from \$50.00 to \$60.00 per meeting.

ADMINISTRATOR UPDATES

Work on the relocation of the vacuum line on Spear road has started. The new line has been bored and is in place. Work has been halted at this time due to rain and bad weather. It might be spring before everything can be finished up.

There was another panel box destroyed by a downed tree from the storm this past month on Wise road. A panel box not being used behind the old Goose Lake Report was used to replace it. A new box has been ordered for inventory for the next replacement.

ADJOURNMENT

There being no further business to be brought before the Board, Priscilla made a motion to adjourn and Tom seconded the motion. All Board members voted in the affirmative, and the motion carried. Sue adjourned the meeting at 6:45pm.

Sue Schroeder, Secretary