

MINUTES
TRI-LAKES REGIONAL SEWER DISTRICT
December 14, 2015

CALL TO ORDER

Tim Brower, President, called the meeting to order at 5 PM. The meeting was held at the Tri-Lakes District Office, 5240 N. Old 102, Columbia City, IN.

ROLL CALL

Roll call was taken. Board members present were Tim Brower, Tom Wise, Linda Parker, Priscilla Peters, Ruth Orr, Sue Schroeder and George Schrupf; Carol Martin, Cliff Creason and Stanley Peters were also in attendance.

GUEST

Troy Bickley along with a representative from Petroleum Systems introduced his company to the board. They have an interest in presenting a proposal on the operation and maintenance contract. He explained a bit about his background, company and resources to maintain the system. He needs additional information to complete his proposal and would be visiting the area in the next couple of weeks to have a better idea of our needs.

MINUTES & REPORTS

The Minutes, Operations and Maintenance Reports were emailed to the Trustees prior to the meeting for review. Tim asked for any additions, deletions or questions on any of them. George made a motion to approve reports as presented, Ruth seconded; verbal vote of the motion carried by seven (7) to zero (0).

OLD BUSINESS

The Vacuum pump in station D has been sent out to AirVac to be rebuilt. AirVac picked the pump up on Dec 2nd to take back to Rochester. Carol expected it back soon as they indicated it wouldn't take long and it has been a couple of weeks now.

NEW BUSINESS

Carol and Tina met with Paul Zilz from Capstone Insurance for the annual insurance policy review. Paul presented an option to carry terrorism coverage. After some discussion George made a motion to not purchase the additional terrorism coverage, Priscilla seconded; verbal vote of the motion carried by seven (7) to zero (0)

The cash flow budget for 2016 was reviewed and discussed. After reviewing the proposed budget George made a motion to approve the budget as presented. Sue seconded; verbal vote of the motion carried by seven (7) to zero (0).

As per the By-Laws of Tri-Lakes Regional Sewer District, Article V, the election of Officers for 2016 took place.

Tim Brower – has been maintained as President.
Sue Schroeder – has been maintained as Secretary.
Priscilla Peters – has been maintained as Treasurer.

ADMINISTRATOR UPDATES

Knapp Lake's first billing was sent out and we fielded a lot of calls with questions. Tina and Carol both attended the Knapp Lake board meeting to address any questions their Directors might have.

We stopped discharging on November 19; the lagoons are pretty much drained down now going into winter. Ryan Egoff, our certified operator said the ponds are looking pretty good right now; we might start discharging again once the cold weather gets here.

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ADMINISTRATOR UPDATES CONTINUED

Mike Seigel will be presenting a bid for the contract at the next meeting, making a total of four proposals to be considered. It was discussed to have a final decision made at the March meeting on the operation and maintenance contract.

One of the pumps at the Old/New lift station has a fail seal light indicated. Field dialogistic by AirVac has pretty much determined water is getting into the oil. Carol will have it pulled and sent back to Environmental Equipment for repairs. The failing pump will be replaced by one from our inventory.

ADJOURNMENT

There being no further business to be brought before the Board, Tom made a motion to adjourn and Ruth seconded the motion. All Board members voted in the affirmative, and the motion carried. Tim adjourned the meeting at 6:30 p.m.

Sue Schroeder, Secretary