

MINUTES
TRI-LAKES REGIONAL SEWER DISTRICT
December 9, 2019

CALL TO ORDER

Tim Brower, President, called the meeting to order at 5:02 PM. The meeting was held at the Tri-Lakes District Office, 5240 N. Old 102, Columbia City, IN.

ROLL CALL

Roll call was taken. Board member present were Ruth Orr, Priscilla Peters, Linda Parker, Tom Wise and George Schrupf. Heather Palan and Carol Martin were also in attendance.

GUEST AND CUSTOMERS INQUIRIES DIRECTED TO TRUSTEES

Jerry Burns -3277 E Magley- is interested in sitting on the board and came to see what it's all about. Milas Skidmore- 5464 N Oak Dr- Heather sent fine of \$1000 in May 2019 for handyman pump from crawl into clean out. Heather let the board know we had spoken with Gary McDonald (the handyman) and that a suck truck would have to be called to clean out the crawl space. Then a neighbor called into the office and complained of a hose in the clean out. Mike Seigel found the hose in the cleanout coming from the crawl space. After discussion, the board agreed to lower the fine to \$100.

MINUTES & REPORTS

The Minutes and Financial reports were emailed to the Trustees prior to the meeting for review. And the Trustees approved. Tom motioned to approve the minutes as written and financials and Priscilla Seconded; verbal vote of the motion carried six (6) to zero (0).

NEW BUSINESS

Tom Wise, Tim Brower, Carol Martin, Heather Palan and Mike Seigel interviewed GRW Engineering for on-call services for 2020. After discussion Ruth motioned to bring GRW on for 2020 and Tom Seconded it; verbal vote of the motion carried six (6) to zero (0).

Linda Parker announced she will not be leaving the board and Tom motioned for officers to remain the same for 2020, Ruth seconded; verbal vote of the motion carried six (6) to zero (0).

Tim Brower – President

Linda Parker – Secretary

Priscilla Peters - Treasurer.

2020 Salary Ordinance 2019-12 was presented and review by the Trustees.

Full Time Employees Effective Jan 1, 2020

Bookkeeping Employees – Hourly base range will be \$15 – \$23/hour

Accounting Employees – Hourly base range will be \$17 - \$25/hour

District Administrator base salary range will be \$49,920 to \$53,000 per year.

Part Time hourly pay rate will be \$15.00 to \$25.00 per hour at the Board discretion.

Tom made a motion to except Salary Ordinance 2019-12, Ruth Seconded; the motion carried by six (6) to zero (0).

Heather let the trustees know interest rates on district's checking accounts dropped. Operating from .6 to .5 and max checking from .35 to .2 per a letter from Crossroads Bank.

Ruth asked for assistance with updating the handbook. Priscilla and Linda offered to help. They will coordinate with Heather to get a new one written as soon as possible.

George Schrupf asked Heather to let Smith Township Trustee know that he will be resigning in the near future and will need a replacement.

OLD BUSINESS

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Gerdes' are working with their insurance to get things rolling on repairing home. Gerdes should be moved in their home by the end of the week. George said he will be at January meeting. After discussion, the board asked Heather to ask Matt Shipman to attend January meeting.

Investors have gotten bids for the property just north of Northern Heights Elementary School. They are projecting 81 homes to go in there. No new news.

Heather sent Matt Shipman an email in regard to district boundaries, but did not get a response in time for meeting. Will ask him to give update at January meeting.

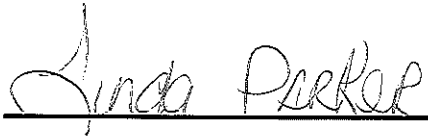
Magic Hills extension is under way. Mike Seigel is working with EJP to get a hydrostatic pressure test done to IDEM specifications.

ADMINISTRATOR UPDATES

Heather let the trustees know that penalty report averages around 150 and last month we had over 200.

The district sewer camera is 25 years old and is getting to the point that it will not work all the time when we need it. Mike uses this for looking into the sewer lines for breaks or leaks. Heather will look into getting it tuned but may have to look into buying a new one at around \$10,000- \$15,000 due to the age of the current camera.

With nothing more to discuss, Tom made a motion to adjourn the meeting, Priscilla seconded; verbal vote of the motion carried by six (6) to zero (0). Meeting adjourned at 7:07 PM.



Linda Parker, Secretary