

MINUTES  
TRI-LAKES REGIONAL SEWER DISTRICT  
February 11, 2013

**CALL TO ORDER** – Board President, Sue Schroeder, called the meeting to order at 5 pm. The meeting was held at the District Office, 5240 N. Old 102. Columbia City, IN

**ROLL CALL** – Roll call was taken and all Board members with the exceptions of George Schrupf and George Bruce were present. Also present was Carol Martin and John Julien from Umbaugh and Associates.

**CUSTOMER CALLS/CONCERNS/INQUIRIES DIRECTED TO TRUSTEES --**  
No new calls or inquires to Board members was received and/or presented.

**INTRODUCTION OF GUEST**

John Julien from Umbaugh & Associates presented to the board schedules of projected cash flow analysis of 2013 – 2015 along with a suggested financial plan to approach the fund gap between available revenue and revenue requirements.

**MINUTES & REPORTS**

All reports (Minutes, Financial, Operations and Maintenance) were emailed to the Trustees prior to the meeting for review. Sue asked for any additions, deletions or questions on any of them. The board asked for more clarification on miscellaneous expenses with the financial report. Janet made the motion we table the financial report and made a motion to except the other reports. Dick seconded the motion. Verbal vote of the motion carried by five (5) to zero (0).

**OLD BUSINESS --**

- Influent flow meter is about 80% complete. Everything is in place, waiting on REMC to get the power drop to the meter.
- Replacement pump for Station D has now been installed and completed by AirVac. Carol asked AirVac for a cost to rebuild the pump; if feasible it will be put into inventory as a backup.
- The options for the generator service agreement were reviewed and discussed. Three companies were reviewed, MacAllister, Evapar and Buckeye power. Dick made a motion to give MacAllister the basic one year at this time, Tom Seconded. Verbal vote of the motion carried by five (5) to zero (0).

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**NEW BUSINESS**

- The Board decided at this time to keep the office personal at two full time employees. It was decided that a backup part time employee was not needed as long as both employees are cross trained with Komputrol and all office procedures.
- Carol expressed to the board her concerns with turnover of AirVac's employees. They seemed to be struggling to keep experienced personal available to maintain our system.
- After the presentation from Umbaugh & Associates and much discussion, Tim made a motion to proceed with a 5% rate increase for this year and Dick Eckert seconded the motion. Verbal vote of the motion carried by five (5) to zero (0). Carol will have the rate ordinance ready for the next board meeting as well as dates for the 5% rate increase to take effect.

**ADJOURNMENT** – There being no further business to be brought before the Board, Dick made a motion to adjourn and Tim seconded the motion. All Board members voted in the affirmative, and the motion carried. Sue adjourned the meeting at 6:15 p.m.

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Tim Brower, Secretary