

MINUTES  
TRI-LAKES REGIONAL SEWER DISTRICT  
February 10, 2020

**CALL TO ORDER**

Linda Parker, Secretary, called the meeting to order at 5:01 PM. The meeting was held at the Tri-Lakes District Office, 5240 N. Old 102, Columbia City, IN.

**ROLL CALL**

Roll call was taken. Board member present were Ruth Orr, Priscilla Peters, Tom Wise and Jerry Burns. George Schrupf and Tim Brower were absent. Heather Palan and Carol Martin were also in attendance.

**GUEST AND CUSTOMERS INQUIRIES DIRECTED TO TRUSTEES**

Ken Smith had called into the office about odor coming from the lift station at the school. The Trustees would like Heather to reach out to the engineers for any ideas for helping the odor issue.

**MINUTES & REPORTS**

The Minutes and Financial reports were emailed to the Trustees prior to the meeting for review. And the Trustees approved. Tom motioned to approve the minutes as written and financials and Priscilla Seconded; verbal vote of the motion carried five (5) to zero (0).

**NEW BUSINESS**

Roofing quotes for the office building roof came in and discussed that shingles would be removed prior to putting on new metal roof:

Smith Roofing and Remodeling- \$5,972.60

Hilty Roofing- \$6,275.00

Allstruct Construction- \$7,219.18

It was motioned by Tom to have Smith Roofing replace the office roof, Priscilla seconded the motion; verbal vote of the motion carried by five (5) to zero (0).

The spare pump for Station H (Goose Lake) was sent to Straeffer Pump and Supply for repair. The quote came back at \$3599.58 to rebuild the pump and \$6018.00 for a new pump. After discussion it was motioned by Tom to rebuild the pump and Ruth seconded it, motion carried by five (5) to zero (0).

Stations E (Big Lake) and F (Loon Lake) vacuum tanks need recoated. Culy Contracting sent in a quote of \$34,053.60. Mike Seigel can do this for us for under \$5,000. Priscilla motioned to have Mike Seigel do the recoating and Tom seconded it; motion carried by five (5) to zero (0).

For insurance, Mike Seigel's contract needed to be revised to remove that he is not responsible for backups and add that he will carry his own insurance. Since his contract was due next year, it was also revised to include a raise from \$16,390 to \$19,668/month with 3% increase yearly for next five (5) years. Ruth motioned to accept Mike Seigel's new contract and Priscilla seconded it, motion carried by five (5) to zero (0).

**OLD BUSINESS**

The new handbook had been reviewed by the Trustees and Priscilla motioned to accept the new handbook as written and Jerry seconded; motion carried by five (5) to zero (0).

No updates on Gerdes backup from insurance.

Investors have gotten bids for the property just north of Northern Heights Elementary School. They are projecting 81 homes to go in there. No new news.

Matt Shipman is working with IDEM Attorney and Noble County attorney to clear up our boundaries.

Magic Hills extension is on hold for the weather.

**ADMINISTRATOR UPDATES**

Heather gave update on Generators C is still down, and Heather is working with insurance to follow-up on the claim from the surge melting the transfer switch/controller. D melted several wires and is not able

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to run from what might be the heater, though this is not confirmed yet. Evapar has been out and is working to get us a quote and parts to start putting it back together. It is thought that this is going to be over \$5,000 fix.

Judy the accountant in the office is resigning at end of April. This is a part-time position. It will be discussed more at next meeting.

With nothing more to discuss, Tom made a motion to adjourn the meeting, Priscilla seconded; verbal vote of the motion carried by five (5) to zero (0). Meeting adjourned at 6:25 PM.

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Linda Parker, Secretary