

MINUTES
TRI-LAKES REGIONAL SEWER DISTRICT
January 13, 2020

CALL TO ORDER

Tim Brower, President, called the meeting to order at 5:00 PM. The meeting was held at the Tri-Lakes District Office, 5240 N. Old 102, Columbia City, IN.

ROLL CALL

Roll call was taken. Board member present were Ruth Orr, Priscilla Peters, Linda Parker, Tom Wise and Jerry Burns. George Schrumph was absent. Heather Palan and Carol Martin were also in attendance.

GUEST AND CUSTOMERS INQUIRIES DIRECTED TO TRUSTEES

Matt Shipman – Attorney

Joe Tierney and Alex White from GRW Engineering

MINUTES & REPORTS

The Minutes and Financial reports were emailed to the Trustees prior to the meeting for review. And the Trustees approved. Tom motioned to approve the minutes as written and financials and Priscilla Seconded; verbal vote of the motion carried six (6) to zero (0).

NEW BUSINESS

Jerry Burns was sworn into the Trustees as a replacement for Sue Schroeder.

GRW introduced themselves to the rest of the Trustees and Tim Brower and Joe Tierney signed the services agreement for 2020.

The district had received final bill from Engineering Resources at \$7,100 and the Trustees reviewed before payment being sent.

The influent meter stopped working and Franke Environmental Services had come out and informed Heather it needed replaced. A portable option could be rented at \$1400 for 30-day trial or a permanent one could be installed at \$3325. Since money from the rental would not be applied if you bought one, the Trustees agreed to buy the permanent one.

OLD BUSINESS

Heather had met with Priscilla, Linda and Ruth and went through the old handbook and samples to create a new handbook. Each Trustee was given a copy to read and review for vote next meeting.

Matt Shipman nor Heather had any updates. Matt did advise we need to change the wording of Mike Seigel's contract that is more in line with protecting the district and removing a clause about who is responsible for backups.

Investors have gotten bids for the property just north of Northern Heights Elementary School. They are projecting 81 homes to go in there. No new news.

Matt Shipman is working with IDEM Attorney and Noble County attorney to clear up our boundaries. He is going to check the process and get back with us at the next meeting.

Magic Hills extension passed the EJP pressure test. Heather received the documentation and will read permit on getting these results reported to IDEM.

ADMINISTRATOR UPDATES

Heather gave update on Generators. D is up and running after being down for several months. The bill was over \$4000 for repairs. C is still down, and Heather met with insurance to follow-up on the claim from the surge melting the transfer switch/controller. G is running several hours one week and then not others. Mike Seigel and Columbia City Utilities are trying to find what is causing the generator to run.

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Evapar has been out several times but has not located any issues. Evapar is coming out to replace a voltage sensor to make sure that is not the issue.

Heather met with Capstone Insurance for annual review. Insurance will be going up a few hundred dollars due to the Gerdes claim.

Heather informed the Trustees that we are out of spare grinder pumps in the shop. The board discussed getting 4 or 5 pumps on order, depending on discount level. After discussion Ruth motioned to order 4 or 5 pumps and Tom Seconded it; verbal vote of the motion carried six (6) to zero (0).

With nothing more to discuss, Tom made a motion to adjourn the meeting, Priscilla seconded; verbal vote of the motion carried by six (6) to zero (0). Meeting adjourned at 7:03 PM.

A handwritten signature in cursive script that reads "Linda Parker". The signature is written in black ink and is positioned above a solid horizontal line.

Linda Parker, Secretary