

MINUTES  
TRI-LAKES REGIONAL SEWER DISTRICT  
July 13, 2015

**CALL TO ORDER**

Tim Brower, President, called the meeting to order at 5 PM. The meeting was held at the Tri-Lakes District Office, 5240 N. Old 102, Columbia City, IN.

**ROLL CALL**

Roll call was taken. Board members present were Tim Brower, Tom Wise, Linda Parker, Priscilla Peters and Ruth Orr; Sue Schroeder and George Schrupf were absent. Carol Martin, Cliff Creason and Earnest & Judy Richards were also in attendance.

**CUSTOMER CONCERNS**

Judy & Earnest Richards of 1999 Schug Rd. – Requesting the line from the pit to his lateral (District Installed) be replaced as it has dips/bellies and holding water. This line clogged up over the winter while they were gone since there was no water moving. The district ran a camera down the line and found almost 50 feet of it holding water, the line had settled over the years and the vacuum could not clear the line with that much of a dip. After some discussion Tom made a motion to have the district replace the line; Priscilla seconded; verbal vote of the motion carried by five (5) to zero (0).

Kate Method had been in to discuss the grinder policy. She has been on the system for seven years and never had a problem with the grinder until new owners came in two months ago. There have been two call outs with in that time period. After a long discussion with Carol, she understood why we have the policy, but still unhappy that she shares the pit with a problem customer.

**MINUTES & REPORTS**

The Minutes, Operations and Maintenance Reports were emailed to the Trustees prior to the meeting for review. Tim asked for any additions, deletions or questions on any of them.

Tom made a motion to approve reports as presented, Priscilla seconded; verbal vote of the motion carried by five (5) to zero (0).

**OLD BUSINESS**

The board needed to decide the contribution amount from the district to the 401(a) plan. After some discussion Tom made the motion to make a contribution for 2015 of \$1000.00 to each account with no stipulations attached to the contribution. Linda seconded; verbal vote of the motion carried by Five (5) to zero (0).

**NEW BUSINESS**

Tri-Lakes Regional Sewer District received a request to bid on the administrative functions, billing and collection for Knapp Lake Conservancy District. Carol explained that with the office remodel we were in a great position to take on this type of work for additional revenue. We could pay Tina more money for the additional work load added to her plate. We would reevaluate the work load after a period of time as our first priory is our customers and should we find it's taking too much time away from our customers, we could look into hiring a part time person. Priscilla made a motion to proceed with the proposal, Ruth Seconded; verbal vote of the motion carried by Five (5) to zero (0).

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**ADMINISTRATOR UPDATES**

The office remodel is almost complete with some painting to be finished up and new plantings out front. Carol asked for assistance from anyone who wanted to donate any plants or time.

The buffer tank from the Old/New lift station to the vacuum station is filled with grease and is effecting the pump run times. Carol is working with State Chemical using some enzyme and bacterial blocks to reduce the grease and sludge build up. This treatment is more cost effective then the proposal from AirVac to manually go in and clean the buffer tank.

AirVac has not provided the controllers needed to finish out the last section of their contract. They still have around 130 controllers to do this summer. We have been asking for them since early spring so we can do our summer maintenance. We were told they didn't have anyone there to build the controllers and not sure when they would have any ready for us. AirVac has had since last fall to have these ready for this spring/summer. No definitive answer as to when we will receive them.

AirVac has yet to submit a new contract for the board to review. Carol has been asking for it for the past three months now. After some discussion of this issue, the board directed Carol to go ahead and proceed with getting other bids for the day to day operations of the system to take effect after AirVac's contract is up at the end of May 2016.

**ADJOURNMENT**

There being no further business to be brought before the Board, Tom made a motion to adjourn and Sue seconded the motion. All Board members voted in the affirmative, and the motion carried. Tim adjourned the meeting at 5:50 p.m.

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Sue Schroeder, Secretary