

MINUTES
TRI-LAKES REGIONAL SEWER DISTRICT
May 13, 2013

CALL TO ORDER

- Board Treasurer, Janet Moss, called the meeting to order at 5:03 pm as the board president, Sue Schroeder and board secretary, Tim Brower were going to be arriving late to the meeting. The meeting was held at the Tri-Lakes District office, 5240 N. Old 102, Columbia City, IN

ROLL CALL

- Roll call was taken, Janet Moss, Dick Eckert, George Bruce, George Schrupf were present at the start of the meeting. Tom Wise, Tim Brower & Sue Schroeder arrived after the meeting had started. Also present for the regular board meeting was Carol Martin, Cliff Creason, Ruth Orr, Clint Hawn and Mike Moss.
- Since Ruth Orr was present to discuss the disconnect policy along with Clint Hawn & Mike Moss from AirVac to review their contract and personnel placement, it was decided to go ahead with new and old business so that our guess could provide their inputs before the board went over the minutes and reports.

OLD BUSINESS

- Carol reviewed with the board a letter from Matt Shipman regarding the disconnect and connection polices. Matt would like to work with the board to have better clarification and written policies for all types of disconnections. Janet thought we needed to clarify the different classifications of disconnection. Dick made a motion to form a committee to work on the disconnection/reconnection policy. George S. seconded the motion. The motion carried by 6-0. The committee will be Dick Eckert and Tim Brower.
- Ruth Orr asked about paying off her portion of bond. Carol will provide her with a copy of the bond ordinance.
- Clint Hawn started as our service manager and worked on the contract between AirVac and the district, but has since changed position and now Mike Moss is in charge of the field personnel. Mike said we have had a run of bad luck with the high turnover of personnel. He stated that he was shooting to get Rod Hattery back full time. Clint explained that getting some continuity of personnel is in both of our interest. Their goal will be to get one senior guy here along with one local man. The turnover of personnel has cost AirVac money with the expense and resources of training. Clint assured the board that AirVac has provided Tri Lakes with good service and will strive to have better communication with the office going forward.
- AirVac provided a detailed efficiency report of all the stations and recommended repairs to help with the overall efficiency. The recommended repairs and replacements concerns included incoming vacuum isolation valves, all sewage pump discharge check valves, the force main check valves and inlet filter/separators. AirVac had listed each station's summary and Carol asked Clint if he had reviewed this list. She ask if AirVac could prioritize these recommendations from high to low as the total for everything came in at almost \$49,000.00. AirVac will review the list so we can put together a game plan on starting some of these repairs. The board directed Carol to start a spread sheet with each station's repairs so as the history of all repairs can be tracked.
- George Schrupf asked the AirVac personnel to please use their identification especially when walking between houses early in the AM so as not to cause alarm with homeowners when they are walking in their yards. Mike Moss said he would make sure they would start wearing their vest.

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- The influent flow meter is still being fine-tuned. The numbers are reading really low for the amount of customers we serve. Carol called Christopher Leton from Hertz Tech to see about calibration, he indicated that it was calibrated. He was going to look into other options for flow meters. Jim Lauer is also to be checking on possible causes of the low readings.
- The rebuilding of the pulled pump from Station D was discussed as it is going to need a new impeller. If we rebuild this pump for inventory, it would be the replacement for only one other pump since we went with a different manufacture with the first pump replacement. George Schrupf made a motion not to rebuild this Paco pump at this time and wait until the 2nd pump in station D needs to be replaced with a Cornell pump; Sue seconded. The motion carried by 7-0.
- It was decided to have a tour of some of the stations and ponds at the next board meeting.

CUSTOMER CALLS/CONCERNS/INQUIRIES DIRECTED TO TRUSTEES

- Harold Wolfe, has a past history of problems with the administration of the district and came in extremely unhappy about receiving a disconnect/lien notice for his rental property that was three months past due. There was some name calling on his part, which after some explanation and reviewing of our procedures & policies, he calmed down and took care of the balance and understood going forward what to expect from us regarding his rental property.

MINUTES & REPORTS

- The Minutes, Operations and Maintenance Reports were emailed to the Trustees prior to the meeting for review. Janet asked for any additions, deletions or questions on any of them. Tim made a motion to approve the reports and George Schrupf seconded; Motion carried by verbal vote of seven (7) to zero (0).

NEW BUSINESS

- There was some discussion on how to find infiltration of extra water going into the system after large amount of rain. Station A's run times was 11 times higher than the other stations. This could be a combination of illegal use of sump pumps, storm gutters, cleanout caps broke off or missing.
- Possible new home connections to the old pressurized line on CR 350, south of 500 N. There have been two inquiries about hooking into the sewer system which would require grinder pumps. Carol will have the engineer look into what will be involved to have new connections into pressurized lines.

ADJOURNMENT

- There being no further business to be brought before the Board, Tom made a motion, and Tim seconded, to adjourn. All Board members voted in the affirmative, and the motion carried. Janet adjourned the meeting at 6:40 p.m.

Tim Brower, Secretary