

**MINUTES
TRI-LAKES REGIONAL SEWER DISTRICT
MAY 14, 2012**

CALL TO ORDER – Board President, Dan Stauffer, called the meeting to order at 5 pm. The meeting was held at the District Office, 5240 N. Old 102.

ROLL CALL – Roll call was taken and all Board members were present. Also present were Nel Mann, Cliff Creason, and Jim Lauer our engineering consultant.

ANNOUNCEMENTS – Nel announced that TriLakes Board members and employees can now get a discount on cell phone service from AT&T.

CUSTOMER CALLS/CONCERNS/INQUIRIES DIRECTED TO TRUSTEES -- Nel presented four received customer complaints to the Board. All complaints had to do with billing issues.

MINUTES & REPORTS – All reports (Minutes, Financial, Operations, and Maintenance) for March and April were emailed to all Trustees prior to the meeting for review. Dan asked if there were any additions, deletions, corrections, or questions on any of them. Mike made a motion and Janet seconded to accept all reports as edited. The motion carried by unanimous vote.

COMMITTEE REPORTS -- None.

OLD BUSINESS --

- Nel updated the trustees on the following:
 - Problem with drainage and repair of a drain at Big Lake
 - Contract with DownUnder to rehab Goose Lake LS and repair rehab at the Schhol LS; Matt Shipman is currently handling
 - Received draft NPDES Permit
 - All required generator repairs have been completed by MacAllister; we have developed a better, more thorough preventive maintenance procedure on all generators
 - Pond lane was resurfaced; Nel provided pictures to the Board
 - Complete copies of the recently-revised Employee Policy Manual was given to each Board member

- Jim Lauer presented four options for influent flow meter installation, which is required in our new NPDES permit, to the Board for their consideration. He estimated the total cost of the installation, which will likely be done this Fall, at around \$15,000. We will wait for final approval of the permit before making plans to have this work completed. Jim also gave some updates on recent legislation affecting RSD's.

- There was no other old business discussed at this meeting.

NEW BUSINESS

- Nel presented the Board with another offer of \$7,500 for the Dodge truck. Tom made a motion and Sue seconded to accept the offer. Nel will notify the bidder of the Board's decision.
- Nel informed the Board of the problem that we had with the ductal pipe at the school lift station. The repair, which was mandatory, was completed during spring break (at the school) at a cost of approximately \$8,000 by Environmental Equipment.
- Nel informed the Board that she had requested a quote on spraying of the weeds around the riprap and the fence rows at the ponds. She also provided pictures of the weeds showing the need to get this work completed.
- The subject of rates was again discussed since we are anticipating a shortfall of operating capital in 2015. No decisions were made, and more information will be provided at future meetings of the Board.
- There was no other new business discussed at this meeting.

ADJOURNMENT – There being no further business to be brought before the Board, Sue made a motion, David seconded, to adjourn. All Board members voted in the affirmative, and the motion carried. Dan adjourned the meeting at 6:15 p.m.

Susan Schroeder, Secretary