

**MINUTES**  
**TRI-LAKES REGIONAL SEWER DISTRICT**  
**NOVEMBER 14, 2011**

**CALL TO ORDER** – Board President, Dan Stauffer, called the meeting to order at 5 pm. The meeting was held at the District Office, 5240 N. Old 102.

**ROLL CALL** – Roll call was taken and all Board members except Mike Martin were present. Also present were Cliff Creason and Nel Mann.

**INTRODUCTION OF GUESTS AND/OR PUBLIC COMMENT PERIOD** – There were no guests present at this meeting.

**ANNOUNCEMENTS** – There were no announcements.

**CUSTOMER CALLS/CONCERNS/INQUIRIES DIRECTED TO TRUSTEES** -- None.

**MINUTES & REPORTS** – All reports (Minutes, Financial, Operations, and Maintenance) were emailed to all Trustees prior to the meeting for review. Dan asked if there were any additions, deletions, corrections, or questions on any of them. There being none, Sue made a motion and Tom seconded to accept all reports as presented. The motion carried by a verbal vote of six (6) to zero (0). (As a note, all Board members indicated that they liked the idea of receiving their Board documents by email, so this practice will be continued whenever possible.)

There were no committee reports.

**OLD BUSINESS**

- The approved date on Sewer Rate Ordinance 2012-1 was incorrect. Since the Board members had already signed this ordinance at their last meeting on October 24<sup>th</sup>, Nel added a page which stated that the approval date was incorrect and had the trustees resign the ordinance.
- The edited District By-Laws, that had been approved at the Board's last meeting on October 24<sup>th</sup>, were also circulated for Board signatures.

There was no other old business discussed at this meeting.

**NEW BUSINESS**

- Two questions had been posted on the District's website. Nel provided the Board members with a copy of each question and the response that she posted to them. Both questions concerned billing. Sue asked if we had made any response to the question that was posed by Mr. Stokoe at the rate hearing. Nel responded that we had not received the written question from him, so no response could be provided. Tom indicated that Mr. Stokoe had made contact with him, but he did not provide details of the conversation.
- The Board began an initial review of Sections 16 and 17 of the approved Sewer Rate Ordinance which deals with the connection fee that new users pay to make a connection. More discussion will follow on this topic.

- Dan reviewed the committee assignments and provided direction on required tasks of each committee over the next few months. A change was made to the Construction and Capital Committee; Mike Martin was removed and Tom Wise was added. The Finance and Personnel Committees were to meet before the December meeting and have recommendations to make to the Board at that meeting.
- The current Board officers were polled to see if they would be willing to retain their offices for the coming year; all were in agreement. Tom then made a motion, seconded by Dave, to approve these office extensions. A verbal vote was taken and passed by a 6-0 vote.
- The Board requested Nel to see if we record run times on the generators and, if so, to present those at the next meeting.

There was no other new business discussed at this meeting.

**ADJOURNMENT** – There being no further business to be brought before the Board, Dave made a motion, Janet seconded, to adjourn. All Board members voted in the affirmative and the motion carried. Dan adjourned the meeting at 5:48 p.m

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Susan Schroeder, Secretary