

MINUTES
TRI-LAKES REGIONAL SEWER DISTRICT
November 10, 2014

CALL TO ORDER

Board President, Tim Brower, called the meeting to order at 5 p.m. The meeting was held at the Tri-Lakes District Office, 5240 N. Old 102, Columbia City, IN.

ROLL CALL

Roll call was taken. Tim Brower, Priscilla Peters, Tom Wise, Ruth Orr, Linda Parker and George Schrupf were present. Sue Schroeder was absent. Also attending the meeting were Carol Martin, Cliff Creason and Roger Clemens.

MINUTES & REPORTS

The Minutes, Operations and Maintenance Reports were emailed to the Trustees prior to the meeting for review. Tim asked for any additions, deletions or questions on any of them.

George made a motion to approve minutes as presented, Ruth seconded; verbal vote of the motion carried by six (6) to zero (0).

CUSTOMER CONCERNS

Roger Clemens has a property which originally had a house trailer hooked up to the sewer system. The trailer was removed in 2012 and the payments were reduced to the vacant lot fee. Mr. Clemens wanted to permanently disconnect so he wouldn't have any payments on this property. It was explained that per our new policy this was no longer an option; he would still need to continue to make the payments until the bond was paid off. He was happy to know that should he sell this property the new owners would not have to pay a new connection fee, but just take over the payments.

OLD BUSINESS

The budget committee, George Schrupf, Ruth Orr along with Priscilla Peters will meet November 13th to work on next year's budget.

NEW BUSINESS

Carol presented information on Indiana Water/Wastewater response network (INWARD). This is a mutual aid network for statewide emergency, disaster response and mutual aid between water and wastewater utilities for major emergencies. When an emergency cause's area wide damage and local utilities need aid to get back into operation the INWARD network can supply assistance with manpower and resources. Several board member wanted more information which Carol will send out next week.

Keystone, our accounting software provider, also sent out a quote for disaster recovery service. They provide offsite storage of our billing files and backups along with billing service should we have a major disaster. George suggested we look into cloud storage and compare cost. Carol will start checking into other options for offsite storage.

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ADMINISTRATOR UPDATES

Terra Contracting finally completed the warranty work on the Old/New lift station. There is a small leak they will need to come back to patch. Terra Contracting still has the Goose Lake lift station in the contract signed in 2009 yet to be started. This was originally slated to be completed in 2011 for a total cost of \$10,108.00. This lift station is in need of attention as the concrete is really starting to deteriorate. Carol obtained a quote from Culy Contracting to perform this work as the Terra Contracting has not been reliable. It was suggested to get some references from Culy Contracting to make sure of their work performance before moving forward. Carol will have that for the next meeting.

The new (five month old printer) from Advance Imaging Solutions required a service call for an error code. The technician working on it didn't appear to know what he was doing and spent a long amount of time taking the machine apart. The quote came back for a new circuit board which will cost more than what we paid for the printer. Advance Imaging has agreed to pay for the circuit board as it appeared their technician might have wiped out the control board. They highly recommend we take out a service contract as all of this would have been covered. Ruth made a motion we take out a contract until March and then cancel it once all the bugs are worked out of the machine, Linda seconded; verbal vote of the motion carried by six (6) to zero (0).

The vacuum line relocation on Spear road is schedule to start November 11th, weather permitting. The boring company is on schedule at this time and all the neighbors have been notified.

The new chart recorder for station C on Fry Road has been installed and working well.

ADJOURNMENT

There being no further business to be brought before the Board, Tom made a motion to adjourn and George seconded the motion. All Board members voted in the affirmative, and the motion carried. Tim adjourned the meeting at 6:40pm.

Sue Schroeder, Secretary