

MINUTES
TRI-LAKES REGIONAL SEWER DISTRICT
November 9, 2015

CALL TO ORDER

Tim Brower, President, called the meeting to order at 5 PM. The meeting was held at the Tri-Lakes District Office, 5240 N. Old 102, Columbia City, IN.

ROLL CALL

Roll call was taken. Board members present were Tim Brower, Tom Wise, Linda Parker, Priscilla Peters, Ruth Orr and George Schrupf; Sue Schroeder was absent. Carol Martin and Cliff Creason were also in attendance.

GUEST

Kenny Jones Jr. from Jones Petrie Rafinski (JPR) presented a proposal presentation to the trustees. He explained some of the back ground of JPR and where they are headed. He noted they are branching out into a lot of different areas and getting into the operation and maintenance with some of their project. He felt there are in a great position to provide and improve on the level of service we receive for our operation and maintenance. He thought they would be able to improve on our service with what they can bring to the table and not create additional costs for the District.

MINUTES & REPORTS

The Minutes, Operations and Maintenance Reports were emailed to the Trustees prior to the meeting for review. Tim asked for any additions, deletions or questions on any of them. George made a motion to approve reports as presented, Priscilla seconded; verbal vote of the motion carried by six (6) to zero (0).

OLD BUSINESS

Operation & Maintenance contract; the trustees want to make sure everyone who has expressed an interest in bidding has an opportunity to make a presentation before making any decisions.

NEW BUSINESS

Vacuum Pump in station D – has developed an oil leak and needs repaired or replaced. The quote from AirVac to rebuild this pump is \$7,168.10 and \$22,676.00 to replace. Jim Lauer from Schnelker Engineering suggested we get a quote from a company he has used from Indianapolis to rebuild the pump. Tom made a motion to have the pump rebuilt with whichever the lesser of the two bids, Linda seconded; verbal vote of the motion carried by six (6) to zero (0).

ADMINISTRATOR UPDATES

We have been working on cross referencing the property owners with tax records for property mailing address for the Knapp Lake contract. The accounts are pretty much set up for their first billing.

Tina & Carol attended the IRSDA meeting in Indianapolis. There was much discussion of being transparent with financial records and recording. The State Board of Accounts is starting to look at the check and balances policies of districts. After attending Tina decided to submit the bank statements along with her financial statement to the board. This will give another layer of transparency to our financial records which has become a big issue with state and local government agencies.

Tina & Carol also attended the annual Keystone software training. This is a great opportunity to network with other sewer districts and as well as receiving additional training.

The Generators have all been topped off with their winter fill of diesel, ready for any outage problems which might come with winter weather.

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UPDATES CONTINUED

The Lagoons are pretty well drained down and will have to be shut off soon. They are setting pretty well going into winter.

There are still a couple of other contractors who will be submitting a proposal for the operation and maintenance. Everyone who wishes to bid should have a chance to present to the board and then have the board invite back anyone they wish to have further discussions with.

ADJOURNMENT

There being no further business to be brought before the Board, Tom made a motion to adjourn and Ruth seconded the motion. All Board members voted in the affirmative, and the motion carried. Tim adjourned the meeting at 6:10 p.m.

Sue Schroeder, Secretary