

MINUTES  
TRI-LAKES REGIONAL SEWER DISTRICT  
November 13, 2017

**CALL TO ORDER**

Tim Brower, President, called the meeting to order at 5 PM. The meeting was held at the Tri-Lakes District Office, 5240 N. Old 102, Columbia City, IN.

**ROLL CALL**

Roll call was taken. Board members present were, George Schrupf, Priscilla Peters, Linda Parker, Tom Wise and Sue Schroeder; Ruth Orr was absent. Also in attendance were Carol Martin and Cliff Creason.

**GUEST**

Lana Beregszazi with Whitely County Regional Sewer District, attended the meeting to get a better understanding on TLRSD decision to provide sewer service to Magic Hills, Northland Estates and Fox Run subdivisions. All three of these housing developments are within the already established Tri-Lakes Regional Sewer District boundaries. After much discussion, the Trustees decided it would be better for Tri-Lakes RSD to service anyone within our district's boundaries instead of having a mixed of homeowners split between Whitely County Regional Sewer District and Tri-Lakes Regional Sewer Districts. Lana, indicated that these areas would be taken off the targeted list for Whitley Regional Sewer District at this time.

**MINUTES & REPORTS**

The Minutes and Financial reports were emailed to the Trustees prior to the meeting for review. Sue made a motion to accept the minutes and financial reports as presented, Tom seconded; verbal vote of the motion carried by Six (6) to Zero (0).

**NEW BUSINESS**

Rhoda Anderson has been working on the closed customer account list which had small amount of credits. These are accounts in which the property sold and the customer either over paid the last billing or had a credit on the account. George made a motion to proceed with cleaning up the accounts and writing off the credits to accounts in which we could not issue refund checks. The closed accounts with very small amounts of less than \$6.00 would be placed back into the operating fund, Priscilla seconded the motion: verbal vote of the motion carried by Six (6) to Zero (0).

In the exit interview from the State board of Accounts, they advised Tri-Lakes to adopt a yearly wages resolution along with a resolution allowing the Administrator to make purchases and make payments before the board's approval of the payment vouchers. Carol has not received the report from the SBOA to date and would wait to see if there was any thing else that needed addressed before the start of the year.

**OLD BUSINESS**

Engineering Resources has started working on the feasibility study for Magic Hills and Northland Estates. Carol will contact them to include Fox Run. Once the feasibility study is complete, options on funding can be explored.

Matt Shipman should have the updated subdivision policy before next month meeting to review and approve.

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**ADMINISTRATOR UPDATES**

The annual insurance review was held with Paul Zilt with Capstone Insurance. During the audit from the SBOA it came to light that Regional Sewer Districts are in a gray area as to what coverage they should be carrying. Carol has scheduled a meeting with Matt Shipman so he can give recommendations on the bond coverages. It looks as if we in fact need to have \$150,000 bonds for the three-office personal along with the treasurer.

The lift station at Goose Lake has finally cleared up and no longer has the floating mass. It had cleared up about this time last year as well. It is hard to tell if the chemical treatment KML is adding is the reason it's cleared up or if it's just the seasons.

Whitley Water Maters asked for a tour of the lagoons – Carol Martin was not available so Mike Seigel volunteered to show them around. They were very surprised as to how nice the lagoons are, not at all what they were expecting.

Carol informed the Trustees, Three Rivers FCU are introducing a new fee schedules and will be costing the district a lot more money to keep our account with them. Cross Road Bank has approached us about using their services. They still are offering very low rates. Carol will look into some of the other banks and credit unions in town to do some cost comparisons.

The ductal valves in station F had some internal damage and were not sealing off. Parts are ordered and we are running on one pump for the moment until the repair is complete.

Carol Martin, Rhoda Anderson and Carol Cuney attended the annual user training meeting for the billing software this past week in Wabash.

There being no further business to be brought before the Board, Sue made a motion to adjourn and Tom seconded the motion. All Board members voted in the affirmative and the motion carried. Tim adjourned the meeting at 6:35 p.m.

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Sue Schroeder, Secretary