

MINUTES  
TRI-LAKES REGIONAL SEWER DISTRICT  
October 12, 2015

**CALL TO ORDER**

Tim Brower, President, called the meeting to order at 5 PM. The meeting was held at the Tri-Lakes District Office, 5240 N. Old 102, Columbia City, IN.

**ROLL CALL**

Roll call was taken. Board members present were Tim Brower, Tom Wise, Linda Parker, Priscilla Peters, Ruth Orr, Sue Schroeder and George Schrupf. Carol Martin and Cliff Creason were also in attendance.

**MINUTES & REPORTS**

The Minutes, Operations and Maintenance Reports were emailed to the Trustees prior to the meeting for review. Tim asked for any additions, deletions or questions on any of them. Priscilla made a motion to approve reports as presented, Tom seconded; verbal vote of the motion carried by seven (7) to zero (0).

**CUSTOMERS CONCERNS**

Ernest Richards submitted an invoice from Roto-Rooter to be reimbursed for the cost incurred from the bellied line. After some discussion it was agreed this line was our responsibility. George made a motion to reimburse the Richards for the full amount of \$216.95, Ruth Seconded; verbal vote of the motion carried by seven (7) to zero (0).

**OLD BUSINESS**

The contract for accounting services for Knapp Lake Conservancy District was available for review and signatures. George had some concern about doing payroll with the new reporting requirements per the Affordable Care Act. Carol explained currently there are no employees nor do they pay their directors; 1099's will be issued for any subs they might have. Tim & Sue signed the contract for two years

With the additional work load from the Knapp Lake contract, additional pay was discussed for Carol & Tina. It was decided to combine the first of the year pay raise along with the additional compensation so as not to have two raises a couple of months apart. It was also discussed that the board might do a mid-year review or contribute additional money to Carol and Tina's 401A plan. After much discussion Priscilla made a motion to give an additional \$1.70 per hour for both Carol & Tina starting November 1, 2015, Sue seconded; verbal vote of the motion carried by seven (7) to zero (0). Tina's wage will increase to \$18.00/hour or \$37,440/year. Carol's salary is based on a 35 hour week, which will increase her salary by \$59.50/week to \$39,865/year.

Mike Siegel, Jones Petrie Rafinski, Asbury Water Technology and Severen Trent have all expressed an interest in bidding on the contract. As their bids come in they will present their proposals to the board.

**NEW BUSINESS**

None

**ADMINISTRATOR UPDATES**

The Lagoons were treated for algae in August to allow us to start discharging on October 1<sup>st</sup>; they were over the measuring devices and just about to the top of the riprap. They have already dropped several inches in the past couple of weeks and we hope to have the lagoons drained down pretty low before they freeze over this winter.

Ernest & Judy Richard's line repair has been completed by Mike Siegel and inspected by AirVac. As per part of our agreement Mike was able to inspect the pump inside the basement to make sure it wasn't putting any runoff water into our system. It is only being used as a lift pump and no ground water is being introduced into our system.

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**UPDATES CONTINUED**

The Certificate of Deposit came due and as per State Board of Accounts we can only invest up to two years. The best rate found was at Crossroads Bank at 1.25% for 18 months while Star Financial Bank could only offer .25 for 18 months. The CD was reinvested at Crossroads Bank.

AirVac did not get all the valves changed out this summer since they could not provide enough rebuilt valves to finish the last section of Station D; they will have to finish the last 60 or so valves next spring. This was part of their current contract to replace all the valves before the contract was completed. The AirVac technicians are now adjusting the timing in all the pits for winter.

The grease problem in the lift stations are still a problem and the products from State Chemical Solutions are showing some results, but not as fast as hoped. There were discussions on making more of an effort to inform the customers about how the grease, oils and fats really impact the system.

**ADJOURNMENT**

There being no further business to be brought before the Board, Tom made a motion to adjourn and Ruth seconded the motion. All Board members voted in the affirmative, and the motion carried. Tim adjourned the meeting at 5:55 p.m.

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Sue Schroeder, Secretary