

MINUTES  
TRI-LAKES REGIONAL SEWER DISTRICT  
September 13, 2021

**CALL TO ORDER**

Tom Wise, President, called the meeting to order at 4:59 PM. The meeting was held at the Tri-Lakes District Office, 5240 N. Old 102, Columbia City, IN.

**ROLL CALL**

Roll call was taken. Board members present were Priscilla Peters, Bill Brice, Jerry Burns, Carol Martin, Ruth Orr and Linda Parker. Cliff Creason and Heather Palan were also in attendance.

**GUEST AND CUSTOMERS INQUIRIES DIRECTED TO TRUSTEES**

Dave Hosler/Matt Weber – 2032 Bair Rd – N PT Lot 1 and Lot 2 Southfork is being subdivided to gain a lot for Matt Weber to build a garage on. Heather informed Dave that the subdivision policy would require him to install infrastructure for the new lot being added. He presented his case that this would be a small garage added without a well or any facilities. After much discussion, Carol motioned to have it documented that if sewer is ever needed at to this new lot that they would be required to pay the new connection and pay for any infrastructure that would be needed for the connection, Ruth Seconded; verbal vote of the motion carried seven (7) to zero (0).

Dick Goodwin – 1629 Bair Rd – Dick had pulled a permit to disconnect a house in July 2018. The permit expires 1 year after issuance. He asked the Trustees to allow him to use that permit and disconnect the house on his own and not have the district disconnect the house per new specifications. Carol motioned to allow 30 days from today to disconnect per specifications and have it inspected by district and if any damage is done to pit or pipe, he will be fined starting at \$1,000, Bill Seconded; verbal vote of the motion carried seven (7) to zero (0).

**MINUTES & REPORTS**

The Minutes and Financial reports were emailed to the Trustees prior to the meeting for review. Priscilla made a motioned to approve the minutes as written, Jerry Seconded; verbal vote of the motion carried seven (7) to zero (0). Ruth motioned to accept financial reports, Priscilla Seconded; verbal vote of the motion carried seven (7) to zero (0). Priscilla motioned to pay Heather \$200 per pay period for accounting bonus, Ruth Seconded; verbal vote of the motion carried seven (7) to zero (0).

**NEW BUSINESS**

Heather brought up increasing the Knapp Lake monthly amount. After much discussion, Carol motioned to increase the monthly amount by \$200 from \$1,600 to \$1,800 effective January 2022, Linda Seconded; verbal vote of the motion carried seven (7) to zero (0).

Materiality Threshold Policy 2021-02 was present to the Trustees, the limits were set at \$100 on each line. Linda motioned to enact the materiality threshold policy, Carol Seconded; verbal vote of the motion was carried (7) to zero (0).

Kent Miller – Kenny's Court - had stopped into the office and asked for his sewer to be turned back on after it flooded a shut off valve was installed to avoid him flooding out the neighbor's sewer line and filling the pit with mud. After much discussion, Linda motioned to not turn him on until it can be proven that the house will not flood and that fines and fees for cleaning pit/pump and damage to our lines would be imposed if it does flood and to have Matt Shipman write up the letter, Carol Seconded; verbal vote of the motion carried seven (7) to zero (0).

Heather received quotes from FloVac and AirVac for rolling diaphragms. She presented the pricing difference to the Trustees and discussed if we wanted to stay with AirVac or try some FloVac. Trustees decided to split the order between the two companies and compare.

AirVac had requested to interview and talk with Heather and Mike about vacuum system to use for references and articles. The Trustees had no issues with this.

The Crooked Lake Golf Course is pending and is needing cost of sewer hook up before they proceed. The new owner is wanting to know if and when he has to hook up the club house. Heather informed him this would be up to the Health Dept. The new owner is also wanting to build an event center without kitchen facilities with capacity of 200 people. After discussion, the Trustees asked Heather to ask the engineer to begin work on how and cost to service the event center.

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**OLD BUSINESS**

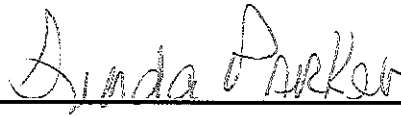
Heather did not have any updates on the Grable lots at Big Lake

Heather had heard the SWIF application was going to be awarded September 13, but she had not seen any updates on the site prior to the meeting.

**ADMINISTRATOR UPDATES**

Heather let the Trustees know the Knapp Lake audit was put on hold by Crowe due to Crowe needing to work on something else. Heather hopes this will be finalized soon.

With nothing more to discuss, Priscilla made a motion to adjourn the meeting, Linda Seconded; verbal vote of the motion carried by seven (7) to zero (0). Meeting adjourned at 6:35 pm.



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Linda Parker, Secretary