

**MINUTES
TRI-LAKES REGIONAL SEWER DISTRICT
SEPTEMBER 10, 2012**

CALL TO ORDER – Board President, Dan Stauffer, called the meeting to order at 5 pm. The meeting was held at the District Office, 5240 N. Old 102.

ROLL CALL – Roll call was taken and all Board members were present. Also present were Nel Mann and Cliff Creason.

ANNOUNCEMENTS – None

CUSTOMER CALLS/CONCERNS/INQUIRIES DIRECTED TO TRUSTEES -- None

MINUTES & REPORTS – All reports (Minutes, Financial, Operations, and Maintenance) for June and July were emailed to Trustees prior to the meeting for review. Dan asked if there were any additions, deletions, corrections, or additional questions on any of the reports. There being none, Sue made a motion and Janet seconded to accept all reports as presented. The motion carried by unanimous vote.

COMMITTEE REPORTS -- There were no committee reports.

OLD BUSINESS --

- Nel provided written updates to the Board by email on items from previous meetings. She asked if there were any questions on any of the updates; there were none. She informed the Board that the algae treatment had cut the TSS numbers in half and our certified operator thinks we may be able to start discharging again very soon.
- Nel provided the Board with quotes (minus excavation fees) for all four options presented to them by Schnelker Engineering for installation of the NPDES-required influent flow meter project. After discussion, Mike made a motion, David seconded, to accept option #4 and to allow Jim Lauer and Nel to select the excavating contractor once those bids come in.
- Steve Carter from Umbaugh & Associates did not attend this meeting as previously planned as he had not yet gathered enough information to present to the Board. Instead he provided the following update to Nel who provided it to the Board:

He has checked with STAR Financial (our loan holder) to see if they want to hold the loan, restructure it, or let someone else buy it and wave the call date.

He is in discussions with an underwriter on how best to proceed and will, hopefully, have more information to provide at the October meeting.

- There was no other old business discussed at this meeting.

NEW BUSINESS

- Nel informed the Board that she wishes to retire from her position as District Administrator no later than the end of 2012. She also informed them that she would be willing to work half-time during the transition period to save labor costs if the Board so chooses. Dan appointed Janet Moss to replace Mike Martin on the Personnel Committee, who will do the interviewing and recommend Nel's replacement to the Board for approval, as Mike's wife has expressed interest in the position. (Mike will have no vote in the selection process at all if his wife is the recommended replacement, and he will resign from the Board if she is the selected replacement.)
- There was no other new business discussed at this meeting.

ADJOURNMENT – There being no further business to be brought before the Board, Sue made a motion, David seconded, to adjourn. All Board members voted in the affirmative, and the motion carried. Dan adjourned the meeting at 5:33 p.m.

Susan Schroeder, Secretary